



Citrix Migration Preparation

- 1) The recommended version is the most current Long Term Service Release (LTSR) from Citrix's website, which can be found <u>here</u>.
- 2) The Citrix Workspace application will need to be downloaded and installed <u>using a Windows Local</u> <u>Administrator User account</u>.
- 3) Citrix Workspace comes with an "auto update function". TSI recommends turning off this feature. Citrix automatic updates have been known to cause issues for end users.
 - a. Right-click the Citrix Icon in the System Tray (lower right-hand corner of Windows Task Bar and choose *Advanced Preferences*

Connection Center
Check for Updates
Help
Exit

b. Click the *Citrix Workspace Updates* option

Connection center Shortcuts and Reconnect Citrix Workspace Updates Configuration checker Delete passwords Citrix Casting High DPI Keyboard and Language bar Data collection Reset Citrix Workspace Support information Citrix Files

c. In the Window that opens, choose *No, do not notify me.* Click Save.

Advanced Prefrences

Citrix Wor

log Citrix Workspace	×		
Do you want to be notified when updates are available?			
Select your preference for update notification Yes, notify me No, don't notify me Use administrator specified settings 			
Save Cancel			

- 4) If a PC is scanning into Nextgen using Remote Scan, the **<u>Remote Scan installer must be run after installing</u> <u>Citrix**</u>.
 - a. It does not need to be completely uninstalled and re-installed, but the installer must be run again to allow it to properly communicate with the Citrix environment.
 - b. If this is not done, Users will experience issues and will not be able to properly scan.
- 5) If a PC is using M*Modal for dictation, the <u>M*Modal installer must be run after installing Citrix.</u> (If you are unsure of how to complete this step, contact <u>helpdesk@tsihealthcare.com</u>)
 - a. If this is not done Users will see errors and problems while dictating.